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|  | **國立臺灣大學土木工程學系土木研究大樓 電腦機房設備進駐/撤出/維護申請表** | | | | | | | | | | | | | | | | | | | | | | | | |
|  | **申請日期：　年　　月　　日** | | | | | | | | | | | | |  |  | | | | | |  | |  | |  |
| 申請老師 | | |  | | 聯絡電話 | | | | |  | | | E-MAIL | | | | | |  | | | | | | |
| 設備負責人 | | |  | | 聯絡電話 | | | | |  | | | E-MAIL | | | | | |  | | | | | | |
| 事 由 | | |  | | | | | | | | | | | | | | | | | | | | | | |
| □進駐 | □  常駐設備 | | 設備名稱 | | | | | 財產編號 | | | | | | 設備規格/型號/類型 (請註明設備用電量及體積) | | | | | | | | | | | |
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| □  臨時設備  /維修零件 | |
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| 本次進駐設備共\_\_\_台 | | | | | | | | | | | | | | | | | | | | | | |
| □撤出 | □  常駐設備 | | 設備名稱 | | | | | 財產編號 | | | | | | 備註 | | | | | | | | | | | |
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| □  臨時設備  /維修零件 | |
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| 本次撤出設備共\_\_\_台 | | | | | | | | | | | | | | | | | | | | | | |
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|  | 申請老師簽章 | | | | |  | |  | | | | | |  | 系主任簽章 | | | | | |  | |  | |  |
|  | 注意事項：請於進駐/撤出一週前填具「國立臺灣大學土木工程學系土木研究大樓電腦機房設備進駐/撤出/維護申請表」 | | | | | | | | | | | | | | | | | | | | | | | | |
| **NTU Civil Engineering Research Building**  **Computer Room Device**  **Installation/Removal/Maintenance application form** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Application date(DD/MM/YYYY): / /** | | | | | | | | | | | | | | | | | | | | | |  | |  |  | |
| Applicant | | | |  | | | Contact number | | | | |  | | | | | E-MAIL | | |  | | | | | | |
| Person  in charge of the device | | | |  | | | Contact number | | | | |  | | | | | E-MAIL | | |  | | | | | | |
| Purpose | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| Installation | | □Permanent device | | Device Name | | | | | | | Property number | | | | | Specification/model/type (Please specify the volume and power consumption of the device) | | | | | | | | | | |
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| □Temporary device  /Repair parts | |
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| \_\_\_\_ set(s) of device installed. | | | | | | | | | | | | | | | | | | | | | | |
| Removal | | □Permanent device | | Device | | | | | | | Property number | | | | | Remarks | | | | | | | | | | |
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| □Temporary device  /Repair parts | |
|  | | | | | | |  | | | | |  | | | | | | | | | | |
| \_\_\_\_ set(s) of device removal. | | | | | | | | | | | | | | | | | | | | | | |
| Applicant Signature | | | |  | | | | |  | | Department Chair Signature | | | | | | | | | | |  | |  |  | |
|  | | | | | | | | |  | |  | | | | |  | |  | | | |  | |  |  | |
| Notice：Please fill in this “Computer Room Device Installation/Removal/Maintenance application form” one week before installation or removal. | | | | | | | | | | | | | | | | | | | | | | | | | | |