

# 國立臺灣大學土木工程學系協助授課兼任教師聘任原則

## Appointment Principles for Instructing-type Adjunct Professors in Department of Civil Engineering, National Taiwan University

106.10.26 系務會議通過 Passed in Department Meeting

107.12.20 系務會議修訂 Revised in Department Meeting

109.04.23 系務會議修訂 Revised in Department Meeting

109.06.18 系務會議修訂 Revised in Department Meeting

1. 協助授課兼任教師(以下簡稱兼任老師)之聘任應以協助開授選修課程為主，若為協助必修課程，則應與本系專任教師共同合授，並由專任教師主授。  
Hiring of an instructing-type adjunct professor should be mainly for assisting in offering an elective course. If hired for assisting in a required course, the course should be co-taught with a fulltime professor in our department, who is responsible as the main instructor of the course.
2. 兼任教師之聘任除有特殊理由，應以不佔缺為原則。若為協助大學部必修課程需支薪者，由系負責，其餘應由提聘之學術分組負責。如有特殊情況需由系支付，則由擬提聘之學術分組與系主任協商，提經學術委員會通過。  
Unless with special reasons, the appointment of the adjunct professor should not involve vacancy occupation. If a salary is to be paid for assisting in required courses, the department is responsible for it; otherwise it is paid by the division proposing the hiring. If a special case exists where the salary payment needs to be helped by the department, the division shall negotiate with the department chair and then get the approval from the Academic Committee.
3. 兼任教師之聘請原則上以三年為一期，但仍應依學校規定逐年根據教學成效及經費狀況評估後提聘。三年期滿若擬續提聘時，應述明理由經教評會通過後才得續提聘。年滿六十五歲以上兼任教師之聘任應另提經系務會議通過且不得佔缺。  
The appointment of the adjunct professor is in principle 3 years per appointment. But school regulations should be followed to give offer every year after teaching effectiveness of the professor is assessed and financial situation of the department or division is evaluated. A reappointment, after 3 years, should be raised to the Department Faculty Evaluation Committee with reasons stated in advance for approval. An appointment of the adjunct professor of more than 65 years old should be approved by the Department Meeting with the condition of no vacancy

occupation.

4. 兼任教師若連續四學期未開授課程，則不予續提聘。

If the adjunct professor does not offer courses for 4 consecutive semesters, no reappointment will be issued.

5. 所有兼任教師之提聘以不超過 70 歲為原則。若因特殊狀況而擬提聘及續提聘時，應逐年述明理由，先送課程委員會審核其教學成效，再經教評會及系務會議通過後才得續提聘。

All adjunct professors are in principle expected to be less than 70 years old when appointed and reappointed. If not, the appointment should be reviewed by the Course Committee first for their teaching performance, then approved every year by the Department Faculty Evaluation Committee and Department Meeting with reasons stated.