

## 【中鼎工程股份有限公司】

## 暑期實習辦法

## 一、目的

邀請大專院校目標科系之學生，安排至本公司暑期實習，及早培育卓越之工程人才，也串連理論學習與企業實務的經驗交流。

## 二、適用對象

就讀與本公司業務相關系所之碩士班在學學生。

## 三、遴選資格(須符合下列全部條件)

1. 學業成績：碩一新生申請者，大學四年之總平均成績需達 80 分以上；碩一、碩二在學申請者，前一學期平均成績需達 80 分以上
2. 語文能力：TOEIC 成績達 500 分以上，或同等級測驗成績 TOEFL iBT 52 分以上、IELTS 4.5 分以上。
3. 操行表現：操行成績甲等或 80 分以上，且在校無小過以上之懲處紀錄。

## 四、實習津貼

依公司規定。

## 五、申請時間

申請日期	資格審查	面試安排	結果公告
2020/3/01-3/31	4/01-4/10	4/13-4/24	4/30
2020/4/01-4/30	5/01-5/10	5/11-5/22	5/29

## 六、申請方式

填寫及準備相關申請文件，並掃描以電郵傳送至 [ctci.campus@ctci.com](mailto:ctci.campus@ctci.com)，標題請寫「暑期實習申請：大學/科系/姓名」，並於截止日前送達，以電子郵件寄送日為準。

## 七、審核流程

1. 第一階段(資格審查)：申請者須備妥以下所有文件提交檢核。
  - (1) 申請表(如附件)
  - (2) 個人簡歷、自傳(自我介紹、生涯規劃等約 500 字)
  - (3) 教授推薦書乙份
  - (4) 大學四年成績單正本乙份(碩一新生、碩一、二在學生)、研究所成績單正本乙份(碩一、二在學生)
  - (5) 碩士入學證明文件或學生證影本
  - (6) 語文能力證明
  - (7) 證書、競賽或專題報告、學術研究等相關資料
2. 第二階段(部門面試)：通過資格審查之合格申請者，需將自介、生涯規劃、讀書計劃或專題研究等紙本資料製作成簡報(5-10 頁)，依人資部通知日期至本公司參與面試。

- 錄取通知：本公司將以電郵與電話通知，錄取者須於收到通知後兩週內完成紙本簽約並回傳，逾期將視同放棄此次錄取資格與補助機會，以郵戳日為憑。

#### 八、補充說明

- 凡提出申請者，視為同意上述辦法各項內容。
- 本辦法如有未盡事宜，得經本公司修改並公告於本公司網站。

## CTCI Corporation Summer Internship Policy

### 九、 Purpose

Students from targeted university departments are invited to and arranged for summer internships at the Company to nurture outstanding engineering talents as early as possible, as well as to connect experience exchange of theoretical learning and corporate practice.

### 十、 Applicable Subject

Students enrolled in a master's degree related to the Company's business.

### 十一、 Qualifications (must meet all of the following conditions)

1. Academic results: Master's degree year 1 freshman with an average score of over 80 in the four years in the university; Master's degree year 1 and 2 students with an average score of above 80 in the previous semester.
2. Language proficiency: above 500 scores in TOEIC test or equivalent test scores, such as above 52 in TOEFL iBT, above 4.5 in IELTS.
3. Conduct performance: Conduct grade A or above 80 scores and no punishment record of above minor demerit in school.

### 十二、 Internship Allowance

According to the Company's regulations.

### 十三、 Time of Application

Date of Application	Qualification Review	Interview Arrangement	Results Announcement
2020/3/01-3/31	4/01-4/10	4/13-4/24	4/30
2020/4/01-4/30	5/01-5/10	5/11-5/22	5/29

### 十四、 How to Apply

Fill out and prepare the relevant application documents, scan and email to [ctci.campus@ctci.com](mailto:ctci.campus@ctci.com), subjected with "Summer Internship Application: University / Department / Name," before the deadline, which is determined by the email sending date.

### 十五、 Review Process

1. First stage (qualification review): Applicants must prepare all of the following documents for review.
  - (8) Application form (e.g. attachment)
  - (9) CV, an autobiography (about 500 words including self-introduction, career planning, etc.)
  - (10) A copy of professor referral
  - (11) An original transcript of a four-year degree (year 1 freshmen, year 1 and 2 students), an original transcript of a graduate school (year 1 and 2 students)
  - (12) A copy of a master's degree admission certificate or student ID
  - (13) Language Proficiency Test

- (14) Certificates, contests or projects, academic research, and other related materials
2. Second stage (department interview): Qualified applicants who have passed the qualification review shall prepare a PowerPoint (5-10 pages) of paper information including a self-introduction, career planning, reading plans, or projects, and attend the interview at the Company on the date provided by the human resources department.
3. Admission notice: The Company will notify by email and telephone. Successful applicants must complete the paper contract and return it within two weeks of receiving the notice. Overdue delivery of such documents, which is determined by the postmark date, will be deemed as giving up the admission and subsidy opportunity.

#### **十六、 Supplementary Notes**

1. Applicants are deemed to agree with the contents of the policy above.
2. Any unspecified matters related to this policy should be amended by the Company and announced on the Company's website.